



## Developmental Client Care Industries

<b>Job Title:</b>	Registered Nurse (RN)	<b>Normal Work Hours:</b>	Monday – Friday On Call 24 hours a day On Call 7 days a week
<b>Reports To:</b>	QIDP / Administrator	<b>Job Location</b>	ICF/DD-H and DD-N homes & All On-Site Day Programs
<b>Starting Salary:</b>	Varies	<b>Job Location Address:</b>	Office space in one of the homes
<b>Minimum Requirements:</b>	Must be at least 18 years of age. California RN license People skills Writing skills	Communication skills Understanding of state and federal licensing regulations for ICF/DD facilities	
<b>Review Date(s)</b>	Annually after 90-day Review		
<b>Fringe Benefits</b>	Vacation Paid Sick Leave (Per California Law) Workers Compensation Insurance Disability Insurance	Health, Vision & Dental Insurance (after 30 days) 401k (after one year)	

### Job Description

#### Role and Responsibilities

- Responsible for ensuring compliance to all federal and state regulations and requirements.
- Prepare nursing care plans for all clients
- Prepare annual and semi-annual reviews for the interdisciplinary team meetings
- Participate as a member of the ID team
- Participate in the development of each Individual Service Plan (ISP).
- Fill in for QIDP

#### Responsibilities:

- Attend CORE
- Coordinate physician, specialists, dentist, pharmacy, lab and other health related services.
- Train DCCI and day program staff in the health care needs of clients as needed. Schedule all in-services as required by state and federal regulations.
- Monitor medication cabinets to insure compliance with state and federal regulations.
- Monitor medication administration record every 2 weeks; monitor consumer flow sheets as needed.
- Acts as infection control coordinator. Prepares Infection control reports quarterly.
- Prepare infection control plans when needed. Interface with hospital personnel for consumers who are hospitalized.
- Prepare pre-admission and discharge evaluations for consumers.
- Other services related to consumer health as needed and assigned by QIDP/Administrator.

#### Language Skills:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals. Ability to write routine reports and correspondence.

Ability to speak effectively before groups of participants, their families, or employees of the organization.



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**Reasoning Ability:**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.  
Ability to deal with problems involving several concrete variables in standardized situations.

**Certificates, Licenses and Registrations:**

Satisfactory completion of an approved nursing school with a current license to practice as a Registered Nurse.

**Other Skills and Abilities:**

Knowledge of public health nursing principles, with particular reference to developmentally disabled; of physical assessment techniques and care planning methods; health counseling techniques and practices and community health services and facilities which are available to participants and their families.

Demonstrated skills and experience to assess and monitor developmentally disabled health care; provide counseling; conduct health education/training programs; maintaining accurate written and oral reports; use of sound judgment in emergency situations; deal effectively with families, staff and community.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Employee Name (printed)** \_\_\_\_\_

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_